

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Saltash Town Council held at the Guildhall on Thursday 13th April 2023 at 7.00 pm

PRESENT: Councillors: R Bickford (Chairman), J Dent, S Gillies, M Griffiths, S Lennox-Boyd, S Martin, S Miller, J Peggs (Vice-Chairman), B Samuels, P Samuels, B Stoyel and D Yates.

ALSO PRESENT: 1 Member of the Public, H Frank (Cornwall Council) and M Worth (Cornwall Council), S Burrows (Town Clerk), R Lumley (Assistant Town Clerk) and D Joyce (Administration Officer)

APOLOGIES: J Brady, R Bullock and J Foster.

1/23/24 PRAYERS.

The Chairman announced the first item of business would be agenda item 2 – Prayers.

Councillor Yates led prayers.

2/23/24 HEALTH AND SAFETY ANNOUNCEMENTS.

The Chairman informed those present of the actions required in the event of a fire or emergency.

3/23/24 DECLARATIONS OF INTEREST:

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None.

4/23/24 CHAIRMAN'S REPORT.

It was **RESOLVED** to note.

5/23/24

MONTHLY CRIME FIGURES.

The Chairman reminded Members that due to the transition of the new Police system and associated changes to processes, policies and procedures there continues to be no meaningful performance data whilst the new system and processes are embedded.

The Chairman spoke of a recent discussion held with the Police and Crime Commissioner in which the question was posed for the reopening of the front office at the Saltash Police Station.

The Police do meet Members of the public upon request. The Chairman is to obtain further information on how an appointment is made reporting back at a future meeting.

Councillor Yates added that Officers do attend the Library for drop in sessions which seems to work well.

It was **RESOLVED** to note.

6/23/24

REPORT BY COMMUNITY ENTERPRISES PL12.

The Town Clerk drew Members attention to the information contained within the comprehensive report relating to volunteer positions within Community Enterprises PL12.

It was **RESOLVED** to note.

7/23/24

CORNWALL GATEWAY COMMUNITY REPORT FOR NOTING OR MATTERS ARISING.

The Town Clerk drew Members attention to the press release regarding the speed limit to be reduced to 20mph in more communities. The roll out will be carried out in phases – Saltash will follow in 2024.

The CNP support the aims of the Tamar Toll Action Group in removing the tolls for both the bridge and ferry.

The Town Clerk informed Members of the recently submitted Community Network Highways Scheme application which had been approved at an estimated reduced cost of £7,500.

It was proposed by Councillor Bickford seconded by Councillor Peggs and **RESOLVED** to note the report and that:

1. Saltash Town Council Highway Application has been successful at the estimated reduced cost of £7,500 therefore;
2. Saltash Town Council's contribution reduces to £3,750 to be allocated to General Reserves.

8/23/24

CORNWALL GATEWAY COMMUNITY ACTION POINTS FOR REPORTS.

It was **RESOLVED** to note.

9/23/24

TO RECEIVE A REPORT ON BEHALF OF SAFER SALTASH.

Councillor Lennox-Boyd provided a verbal overview of a recent Environmental Visual Audit (EVA) at Warfelton in Saltash. The EVA meeting was advantageous and highlighted various issues such as insufficient lighting along the cinder path located by a youth club, dangerous signage and problematic areas for dog fouling and fly tipping offences.

Residents approached the EVA group and discussed issues that were occurring in the area. Councillor Lennox-Boyd added that she would share the Social Disorder paperwork with Members so they know what to look for when undertaking a street audit.

Councillor Lennox-Boyd spoke of various reports of shoplifting. Support is being offered by local authorities, Town Councillors and Cornwall Councillors with the shop keepers having now formed a community shop watch group called Saltash Traders Against Retail Theft (START).

A future meeting is being held by START on 27th April 2023 at the Factory Outlet store should Members wish to attend. START are looking at various ways to support each other with a Facebook group now being created and WhatsApp communications being utilised to raise the alarm of any repeat offenders being present on Fore Street.

Councillor Lennox-Boyd finished by stating that a recent site visit at Babis Farm had taken place with a Cornwall Council Housing Surveyor, Cornwall Councillors and Town Councillors, the site visit was positive and provided communication of various issues being experienced.

It was **RESOLVED** to note.

10/23/24

TO RECEIVE A REPORT FROM SALTASH CHAMBER OF COMMERCE.

It was **RESOLVED** to note.

11/23/24 **TO RECEIVE A REPORT FROM THE CLIMATE CHANGE AND ENVIRONMENTAL WORKING GROUP.**

Councillor Gillies provided an overview of the report received and contained within the reports pack.

It was proposed by Councillor Bickford, seconded by Councillor Gillies and **RESOLVED**;

1. To note the report and that the funds of £160 to plant further trees by Saltash Environmental Action (SEA) were no longer required due to funding being obtained elsewhere;
2. To approve the Climate Change and Environmental Working Group to continue to open a Facebook page and promote the Great Big Green Week activities as detailed and contained within the circulated reports pack.

12/23/24 **TO RECEIVE A REPORT FROM CORNWALL COUNCILLORS.**

Cornwall Councillor Worth provided a verbal update on the following subjects:

Saltash Red Bus

The Saltash Red Bus service has been launched and promotions well received. Councillor Worth requested Members raise awareness of the 450 bus service which circulates key areas such as Saltash Station, Fore Street and further afield, up to five times a day. The aim is to encourage residents that they can use the bus service the same as a Go Cornwall bus with concession passes accepted.

Torpoint Ferry Refurbishment Schedule

Councillor Worth spoke of the ferry refit under the five-year maintenance plan.

The Plym Ferry is the first to be taken out of action on the 29th April 2023 followed by the Tamar in 2024 and the Lynher in 2025. The refits are weather dependant and will impact the ferry service reducing to two ferries whilst the Plym Ferry work is undertaken.

Councillor Worth is unsure how long the ferry will be out of service but will ensure constant updates are provided.

It was **RESOLVED** to note.

13/23/24 TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.

None.

14/23/24 QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF MEMBERS OF THE COUNCIL.

None.

15/23/24 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL TOWN COUNCIL MEETING HELD ON THURSDAY 2ND MARCH 2023 AND THE EXTRAORDINARY FULL TOWN COUNCIL MEETING HELD ON THURSDAY 16TH MARCH 2023 AS A TRUE AND CORRECT RECORD.

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

It was proposed by Councillor Bickford, seconded by Councillor Griffiths and **RESOLVED** that the minutes of the Full Town Council Meeting held on Thursday 2nd March 2023 were confirmed as a true and correct record.

It was proposed by Councillor Bickford, seconded by Councillor Dent and **RESOLVED** that the minutes of the Extraordinary Full Town Council Meeting held on Thursday 16th March 2023 were confirmed as a true and correct record.

The Chairman announced the next item of business to be discussed is Agenda Item 30 – To receive and consider a Festival Fund application.

16/23/24 TO RECEIVE AND CONSIDER A FESTIVAL FUND APPLICATION;

Application Number	Organisation	Amount Requested
FF114	Saltash Songs and Shanties Festival: Pop-Up Piano	£900.00

It was proposed by Councillor B Samuels, seconded by Councillor P Samuels and **RESOLVED** to award £900.00.

17/23/24

FINANCE:

- a. To advise the receipts for February 2023;

It was **RESOLVED** to note.

- b. To advise the payments for February 2023;

It was **RESOLVED** to note.

- c. Urgent and essential works actioned by the Town Clerk under Financial Regulations.

None.

- d. To note that bank reconciliations up to 28th February 2023 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk.

It was **RESOLVED** to note.

- e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Council's Financial Regulations. It was noted that there are no discrepancies to report.

It was **RESOLVED** to note.

18/23/24

TO RECEIVE AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEES AND CONSIDER ANY RECOMMENDATIONS:

a. Policy and Finance held on 14th March 2023;

It was **RESOLVED** to note the minutes and consider the following recommendation;

RECOMMENDATION

171/22/23 TO RECEIVE THE FOLLOWING RECOMMENDED POLICIES FROM THE SERVICES COMMITTEE AND CONSIDER RECOMMENDING TO FULL COUNCIL:

a. Town Council Playpark Match Funding
(Pursuant to Services Committee held on 9.2.23 minute nr. 118/22/23)

It was proposed by Councillor Peggs, seconded by Councillor Martin and resolved to **RECOMMEND** to Full Council to be held on Thursday 13th April 2023.

It was proposed by Councillor Miller, seconded by Councillor Peggs and **RESOLVED** to approve the above recommendation.

b. Planning and Licensing held on 21st March 2023;

It was **RESOLVED** to note. There were no recommendations.

c. Personnel held on 30th March 2023.

It was **RESOLVED** to note. There were no recommendations.

19/23/24

TO RECEIVE AND NOTE THE MINUTES OF THE FOLLOWING SUB COMMITTEES AND CONSIDER ANY RECOMMENDATIONS:

a. Devolution held on 17th March 2023;

It was **RESOLVED** to note the minutes and consider the following recommendations;

RECOMMENDATION 1

26/22/23 TO RECEIVE CORNWALL COUNCILS GENERIC GROUNDS MAINTENANCE LICENCE FOR THE MEMORIAL PEACE GARDEN AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

The Town Clerk briefed Members on Cornwall Council's Licence to Occupy to allow the Town Council to continue with grounds maintenance and planting works.

The Town Clerk advised that the Licence to Occupy does not allow for installations such as trees, benches etc without Cornwall Council's consent.

The Town Clerk added that the Town Council would remain responsible for the inspection and monitoring of any features that have either been installed or undertaken works to, over the years prior to the licence.

The Town Clerk confirmed that the supply of electricity within the boundary is Cornwall Council's responsibility due to it being a streetlight serving a wider purpose.

Councillor Miller arrived and confirmed his attendance as a Councillor and joined the meeting in the public gallery.

It was proposed by Councillor B Samuels, seconded by Councillor Martin and resolved to **RECOMMEND** to Full Town Council to be held on Thursday 13th April 2023;

1. To approve the Licence to Occupy the MPG at an annual sum of £1, renewable annually;
2. To provide delegated authority to the Town Clerk to sign the Licence to Occupy on behalf of the Town Council;
3. To note that the Town Council's insurance cover remains in place.

It was proposed by Councillor Martin, seconded by Councillor Dent and **RESOLVED** to approve the above recommendation.

RECOMMENDATION 2

28/22/23 TO RECEIVE AN UPDATE ON SALTASH TOWN COUNCILS DEVOLUTION PROGRAMME AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE:

a. Victoria Gardens - Cornwall Council Service Level Agreement;

The Town Clerk informed Members that Cornwall Council's Licence to Occupy is to permit the Town Council for a period of 5 months to tidy the lower lying areas (shrubs and bedding plants) at Victoria Gardens in time for Spring and the King's Coronation celebrations in May.

It was proposed by Councillor Peggs, seconded by Councillor Gillies and resolved to **RECOMMEND** to Full Council to be held on Thursday 13th April 2023;

1. To approve the Licence to Occupy at Victoria Gardens to allow the Town Council to tidy the lower lying areas (shrubs and bedding plants) for a period of 5 months;
2. At a sum of £1 if demanded;
3. To provide delegated authority to the Town Clerk to sign the Licence to Occupy on behalf of the Town Council.

It was proposed by Councillor Martin, seconded by Councillor Peggs and **RESOLVED** to approve the above recommendation.

RECOMMENDATION 3

b. Victoria Gardens - Cornwall Council revised Heads of Terms.

The Chairman informed Members that Cornwall Council are offering Saltash Town Council a leasehold or a freehold for Victoria Gardens and the Maurice Huggins Room by way of revised Heads of Terms.

The Chairman informed Members that the Town Council's Building Surveyor is due to undertake a Building Survey Report on Victoria Gardens only on the 20th April 2023.

The Town Clerk advised Members await the results of the Building Survey Report and Cornwall Council's Tree Condition Survey and Maintenance Report.

The Town Clerk informed Members that CC may take a view to add a covenant on the sale of MHG for it to be kept for community use only. Any such covenant may not permit commercial businesses to use the property.

The Town Clerk informed Members that if the Town Council wished to pursue with a freehold the general maintenance of the area could have an operational impact on the Service Delivery Team therefore the matter would need to be considered at a Personnel Committee meeting.

It was proposed by Councillor Peggs, seconded by Councillor Martin and resolved to **RECOMMEND** to Full Town Council to be held on Thursday 13th April 2023;

1. To approve Cornwall Council's revised Heads of Terms for a freehold to Saltash Town Council at a price of £1 for the Maurice Huggins Room and Victoria Gardens;
2. To accept Cornwall Council's offer to provide Saltash Town Council a grant in the sum of £5,000 to undertake repairs and maintenance works to the railings;
3. Points 1 and 2 above are subject to;
 - i. The results of Cornwall Council's Tree Condition Survey and Maintenance Report;
 - ii. The Town Council's Building Survey Report;
 - iii. Confirmation of insurance cover and related cost;
 - iv. The Personnel Committee identifying additional work levels to efficiently discharge the work required by the Town Council.

Due to information being received from Catherine Thompson - Community Link Officer the above recommendation requires possible revision therefore it was proposed by Councillor Martin, seconded by Councillor B Samuels and **RESOLVED** to defer to the next Devolution Sub Committee for further consideration.

RECOMMENDATION 4

c. Climate Change and Environment Working Group short-term vision for Victoria Gardens;

Councillor Gilles provided a verbal update on the initial thoughts received from Saltash Environmental Action (SEA) which included planting lower levels of Victoria Gardens as low maintenance as possible, to ensure minimal maintenance works are required.

Councillor Gillies added that SEA had stated in the short-term the group would look to tidy up existing hedges and investigate the possibility of planting native hedges.

The Climate Change and Environmental Working Group had discussed the idea of incorporating the Big Green Week by holding a plastic free picnic in conjunction with a gardening party to assist with the tidying and planting of the lower levels within Victoria Gardens.

Members discussed the timescales and the requirement to commence planting as soon as possible with Spring upon us.

It was proposed by Councillor Martin, seconded by Councillor Bullock and resolved to **RECOMMEND** to Full Town Council to be held on Thursday 13th April 2023;

1. To note the update received from SEA;
2. To form a 'Friends of Victoria Gardens' working in conjunction with SEA;
3. To hold the next scheduled Meet Your Councillor Session on Saturday 15th April at Victoria Gardens followed by a site meeting with those who wish to be part of the 'Friends of Victoria Gardens' to discuss the way forward;
4. To provide refreshments at the Maurice Huggins Room;
5. Publicise the 'Friends of Victoria Gardens' meeting location, date and time at the earliest opportunity to provide sufficient notice.

It was proposed by Councillor Martin, seconded by Councillor Peggs and **RESOLVED** to approve the above recommendation.

RECOMMENDATION 5:

d. Saltash Town Council's long-term vision for Victoria Gardens and the Maurice Huggins Room.

It was proposed by Councillor Martin, seconded by Councillor Gillies and resolved to **RECOMMEND** to Full Town Council to be held on Thursday 13th April 2023;

1. To set the Town Council long-term vision as a living document:
 - i. Music in the park;
 - ii. To encourage people to use the area for picnics;
 - iii. Ensure the MHR is used to support the community;
 - iv. The area to be a welcoming and safe place for everyone to enjoy;
 - v. Engage with the local residents;
 - vi. Create a 'Friends of Victoria Gardens';
 - vii. Use the bandstand area;
 - viii. To make the space a community asset to the town;
 - ix. Memorial benches;
 - x. Hold markets.
2. The priority is the formation of 'Friends of Victoria Gardens' to be community led with progression via Meet Your Councillors, flyers, website page and the Town Council's social media platforms.

It was proposed by Councillor Martin, seconded by Councillor Gillies and **RESOLVED** to approve the above recommendation.

e. Station Property held on 27th March 2023;

It was **RESOLVED** to note the minutes and consider the following recommendation;

Councillor Martin left the meeting.

RECOMMENDATION 1

52/22/23 TO RECEIVE AN UPDATE ON ISAMBARD HOUSE CAFE TENDER AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Councillor Bickford spoke of the Tender process. Members were informed that no viable bids had been received although extensive advertising and promotions had been achieved.

Due to the recent disruption on the rail network there is a possibility it has had an effect on the ability for lettings to take place in and around station platforms.

Members discussed the proposal received from Simon Zinn – Café Operator.

The Chairman informed Members of Simon's proven track record of delivering a takeaway and bite sized catering options in small café spaces with a current operation located in Torpoint.

The Chairman informed Members of a planned site meeting to be held on Tuesday 28th March 2023 at 2pm to further discuss the possibility of Simon operating from Isambard House.

Members all agreed that the necessity to open the waiting room and provide a café is paramount.

It was proposed by Councillor Miller, seconded by Councillor Peggs and resolved to **RECOMMEND** to Full Council to be held on Thursday 13th April 2023;

1. To offer Simon Zinn a six-month free trial period (rent and utilities) reflective of the details contained within the existing tender pack to commence on 30th April 2023, including a three-month review;
2. To appoint Kennall Consulting to draw up a written contract between Saltash Town Council and the Concessionaire at a maximum cost of £1,632.00+vat;
3. To provide the Town Clerk delegated authority to review and sign the written contract on behalf of the Town Council;
4. Associated cost to be allocated to budget code 6818 Professional Costs.

Councillor Martin returned to the meeting.

It was proposed by Councillor Miller, seconded by Councillor Gillies and **RESOLVED** to approve the above recommendation.

c. Property Maintenance held on 4th April 2023.

It was **RESOLVED** to note. There were no recommendations.

20/23/24

TO RECEIVE AND NOTE THE TOWN CLERKS REPORT ON DELEGATED APPROVAL TO USE THE MODERN LOGO.

It was **RESOLVED** to note.

21/23/24 **TO RECEIVE THE HEADS OF TERMS FOR THE LAND ON WHICH A FORMER BT PHONE BOX SITS AT ISAMBARD HOUSE AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

It was proposed by Councillor Bickford, seconded by Councillor Yates and **RESOLVED**;

1. To approve the Heads of Terms to form a five-year lease agreement between Saltash Town Council and First Greater Western Limited;
2. To provide delegated authority to the Town Clerk to review and sign the lease agreement on behalf of the Town Council;

Points one and two above are subject to;

3. First Greater Western Limited covering all associated legal costs.

22/23/24 **TO RECEIVE CORNWALL COUNCIL PUBLIC SPACES PROTECTION ORDER (ALCOHOL CONSUMPTION IN DESIGNATED PUBLIC SPACES) 2023 AND CONSIDER ANY ACTIONS.**

The Chairman informed Members of the CC Public Spaces Protection Order received and contained within the reports pack is a renewal of the current order for October 2023.

The Chairman drew Members attention to the list of roads detailed within the document. Members confirmed there are no further areas to be included.

It was **RESOLVED** to note.

23/23/24 **TO RECEIVE AN UPDATE ON THE FUTURE OF THE HEALTH CARE IN SALTASH AND CONSIDER ANY ACTIONS.**

The Chairman updated Members on the recently held meeting with the Managing Director of the Integrated Care Area (N/E Cornwall) Dr Sant.

It was proposed by Councillor Bickford, seconded by Councillor Stoyel and **RESOLVED** to continue to support the Action Group and permit free use of the Guildhall for future meetings, inclusive of the scheduled meeting to be held on 19th April 2023.

24/23/24

TO RECEIVE AN UPDATE ON THE TOWN COUNCIL COMMUNITY LEVELLING UP APPLICATION AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

The Chairman was delighted to inform Members that the Town Council's Community Levelling Up Application had been successful in securing an approval in principle for the grant funding for the project and that we await the finalised Grant Offer Letter.

The Chairman congratulated and thanked all those involved in the application.

As to not delay the progress made so far the Chairman requested Members consideration be given and resolved at this evening's meeting to continue to drive the project forward.

It was proposed by Councillor Bickford, seconded by Councillor B Samuels and **RESOLVED:**

1. To confirm the membership of the Shared Prosperity Working Group consisting of Councillors Bickford, Bullock, Gillies, Peggs, B Samuels with support from Cornwall Councillors Worth and Frank;
2. To provide delegated authority to the Town Clerk to obtain three quotes in line with Financial Regulations for a Consultant to manage the project up to completion, inclusive of a contract;
3. The Town Clerk to liaise with the Working Group for the appointment of a Consultant subject to quotes being received;
4. To allocate the Consultant fees to the funding pot yet to be confirmed.

25/23/24

TO RECEIVE A REPORT FROM THE TOWN TEAM AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

It was **RESOLVED** to note.

26/23/24 **TO RECEIVE THE DRAFT ANNUAL TOWN COUNCIL REPORT 2022/23 AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

It was proposed by Councillor Peggs, seconded by Councillor Bickford and **RESOLVED:**

1. To approve the Annual Town Council Report for 2022/23, subject to the Town Clerk's final sign off;
2. To advertise via a poster at Saltash May Fair, Town Council social media outlets, notice boards and email banner.

The Town Clerk and Members thanked the Administration Officer for her hard work in producing the Annual Town Council Report.

27/23/24 **TO RECEIVE A REQUEST FOR A CIVIC PARADE AT SALTASH REGATTA AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

It was proposed by Councillor Dent, seconded by Councillor Yates and **RESOLVED:**

1. To approve the request for a Civic Parade at Saltash Regatta to be held on 29th July 2023 meeting at Victoria Gardens from 10am departing at 10:30am;
2. To note that the Mayor will award the best-dressed organisation and give a small speech to open the Regatta.

28/23/24 **TO RECEIVE A REPORT ON THE SHOP YOUR TOWN EVENT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members discussed the Shop Your Town Event and made various suggestions to be considered for the following years event. Suggestions included the possibility of a weekend event in conjunction with Meet Your Councillors and for wider publicity to be considered.

Members requested the report be amended to reflect those missed from the attendees list. These included Saltash Rotary Club, Saltash Regatta and Inner Wheel.

It was **RESOLVED** to note and to continue to showcase community organisations in the year 2024-2025.

29/23/24 **TO RECEIVE AN UPDATE ON THE TOWN COUNCIL CCTV S106 APPLICATION AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members received a report outlining Cornwall Fire and Rescue Service efficiency review of fire control that now includes the CCTV provisions at Tolvaddon.

Due to the uncertain future of Tolvaddon Members discussed monitoring provisions as well as alternative CCTV options.

It was proposed by Councillor Peggs, seconded by Councillor Stoyel and **RESOLVED:**

1. To put the Town Council S106 CCTV application on hold until the Town Council better understands the position of Tolvaddon CCTV monitoring centre;
2. That Councillors Martin, Peggs, Lennox-Boyd and Yates investigate alternative solutions to host a CCTV system reporting back at a future Services Committee meeting.

30/23/24 **MEET YOUR COUNCILLORS: THE NEXT SCHEDULED MEETING DATE SATURDAY 15TH APRIL 2023 OUTSIDE BLOOM HEARING, FORE STREET.**

It was proposed by Councillor Bickford, seconded by Councillor Gillies and **RESOLVED:**

1. To note the Meet Your Councillor Session is to be held at Victoria Gardens on Saturday 15th April 2023;
2. That Councillors Dent, Gillies, Lennox-Boyd, Miller, Peggs and Yates to attend the next Meet Your Councillor session to be held at Victoria Gardens on Saturday 15th April 2023;
3. To delegate to the Service Delivery Team to erect suitable signage to advertise the alternative location and to sufficiently promote on social media.

31/23/24 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

32/23/24 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.

None.

33/23/24 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that the public and press be re-admitted to the meeting.

34/23/24 TO CONSIDER URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN.

None.

35/23/24 TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.

It was proposed by Councillor Bickford, seconded by Councillor Peggs and **RESOLVED** to issue the following Press and Social Media releases:

1. Great Big Green Week;
2. Café Concessionaire;
3. Successful Community Levelling Up Funding Bid;
4. Annual Town Council Report 2022-23;
5. Awarded Festival Fund Grant;
6. Civic Parade Saltash Regatta;
7. Play Park Match Funding Policy;
8. Meet Your Councillors at Victoria Gardens;
9. The new town 450 bus service/timetable.

36/23/24 DATE OF NEXT MEETING: ANNUAL MEETING OF SALTASH TOWN COUNCIL TO BE HELD ON THURSDAY 4TH MAY 2023 AT 7:00 P.M.

Annual Meeting of Saltash Town Council to be held on Thursday 4th May 2023 at 7.00pm.

